

**Village of St. Joseph Parks & Recreation**  
**Summer Daze Day Camp**  
Recreation Leader Code of Conduct

- ❖ Using, possessing or being under the influence of alcohol or illegal drugs on Village of St. Joseph property, at any off sites or at any Summer Daze function is prohibited.
- ❖ Smoking or the use of tobacco products on Village of St. Joseph property, at any off sites or at any Summer Daze function is prohibited.
- ❖ Staff must appear clean, neat and appropriately attired with the Summer Daze staff shirts at all Summer Daze functions.
- ❖ It is required that all staff, in the performance of their job duties, abide by the standards of conduct set forth, here or elsewhere, by the Village of St. Joseph. We will not allow an employee's lifestyle to negatively impact the image of the Village of St. Joseph or Summer Daze.
- ❖ Staff will model positive behaviors for the campers such as maintaining an attitude of honesty, caring, respect, and responsibility.
- ❖ Fraternalizing (socializing or associating) with program participants who are under the age of 18 outside of Summer Daze activities is discouraged (such as babysitting, private lessons, etc.). Any exception to this policy requires approval from the Director.
- ❖ Staff is not to transport children, program participants or volunteers in their own vehicles without approval from the Director.
- ❖ Staff must be free of physical and psychological conditions that might adversely affect children's health including, but not limited to, significant fever or contagious conditions.
- ❖ Staff will never leave a child unsupervised.
- ❖ Staff will not abuse children or adults in any form (including, but not limited to verbal, physical or sexual abuse.)
- ❖ Staff will treat people of all races, religions and cultures with respect and consideration.
- ❖ Staff will not use profanity in the presence of children or adults on Village of St. Joseph property and/or during work hours.
- ❖ Staff will refrain from intimate displays of affection toward others in public.

I understand that any violation of the Code of Conduct may result in immediate termination.

Recreation Leader \_\_\_\_\_

Date \_\_\_\_\_